



Relations, assistance and support to
Responsible Authorities

**High Inspectorate of Declaration
and Audit of Assets**



Representative Authorities

- ❖ Coordinates the work with all the Representative Authorities. 528 Representative Authorities are approved and registered
- ❖ Keeps the register of the Representative Authorities
- ❖ Organizes work meetings
- ❖ Distributes manuals, legal commentaries, etc
- ❖ Trains the new appointed Representative Authorities
- ❖ It is informed by the Representative Authorities on the appointments and dismissals of the public officials



Representative Authorities

It requests and supervises at any institution:

- ❖ The approval of the Representative Authorities
- ❖ The approval of the Internal Regulation on the Prevention of Conflicts of Interest
- ❖ It distributes and signs authorizations
- ❖ It collects and documents the Conflict of Interest Cases
- ❖ It keeps the register on Conflicts of Interest
- ❖ It provides the public access on information



Representative Authorities

In pursuance to the Program approved by Inspector General, organizes the following trainings :

- ❖ Training on law no.9367 dated 7 April 2005 “On the prevention of conflicts of interest in the exercise of public functions”.
- ❖ Training on the completion of the declaration form
- ❖ Training on the role and duties of the representative authorities
- ❖ Training on drafting the internal regulations
- ❖ Training on Conflicts of Interest



Representative Authorities

- ❖ It closely collaborates with the sector of accepting and registering the declaration forms
- ❖ It is identified if there is any good cause with regard to the delayed submission of the forms
- ❖ The Representative Authorities should submit the nominal list of the declarants within 15th of January
- ❖ It exercises an audit on Conflicts of Interest in accordance to the program approved by Inspector General
- ❖ It proposes the administrative measure with regard to the violations found



Representative Authorities

The Sector of RRA proposes to Inspector General the administrative measure “fine”.

- For the non-submission within the time limits of the declaration form of periodic/private interests the administrative measure “fine” is imposed for 100 public officials for 2007
- For the non-submission within the time limits of the declaration form before starting work the administrative measure “fine” is imposed for 74 public officials



Representative Authorities

Assistance for the public official in the completion of the declaration forms

- In accordance to the register we have advised approximately **30** public officials for the period of time January –March and approximately **30%** of the officials that declare for the first time.

Planning and distribution of the declaration forms

- For every distribution of the declaration forms a register on the delivery is kept. In total **4276** declaration forms of three types are delivered
- Approximately **1700** training manuals are delivered, **2000** Legal Commentaries no. 3 and no. 4 are delivered, as well as cd-s, guidelines, in total **1700** pieces.



The Methodology

- CHAPTER II OF METHODOLOGY ON THE DECLARATION AND AUDIT OF ASSETS, FINANCIAL OBLIGATIONS OF ELECTED PERSONS AND CERTAIN PUBLIC OFFICIALS AND ON THE PREVENTION OF CONFLICTS OF INTEREST IN THE EXERCISE OF PUBLIC FUNCTIONS

*“RELATIONS WITH THE REPRESENTATIVE
AUTHORITIES, PUBLIC OFFICIALS, PUBLIC AND
FOREIGN AFFAIRS”*



HIDAA – Is responsible

- to coordinate its work with all the representative authorities of public institutions
- to coordinate its work on the prevention, audit and solution of conflicts of interest
- before making the declaration of his private interests, he should be provided from HIDAA with the necessary assistance on the completion of the declaration form as well as to be acknowledged with the consequences of a false declaration
- to raise the awareness of every public official that, while exercising his public function, should act in conformity to the orders and guidelines issued by Inspector General of HIDAA, issued on the basis of the laws on Declaration and audit of Assets and Prevention of Conflicts of Interest and be in charge of their enforcement.



HIDAA – Is responsible

- To provide assistance for the superiors of the public officials, according to the hierarchy, within a public institution, the directorates, units of human resources or units specially charged,
- According to the need and the possibilities of every public institution in order to provide clarifications and assist in the implementation of the laws on Declaration and Audit of Assets and Prevention of Conflicts of Interest aiming at; identifying, preventing or solving any conflict of public interest
- To successfully achieve this aim, apart the institutional collaboration and the performance of training workshops, all the orders and guidelines, the legal commentaries are issued by HIDAA



Data about Representative Authorities

- In the register of the Representative Authorities results that since the establishment of these structures in all the institutions of our country has been a substitution frequency from 1-5 RA for each institution:
 - ‘05- 240 RA
 - ‘06- 185 RA
 - ‘07- 62 RA
 - ‘08- 107 RA
- During 2007- HIDAA provided technical assistance for the Representative Authorities, that consists of:
442 cases or 85% of the total number of Representative Authorities
- During 2007- HIDAA organized **16** training workshop with RA and public officials in 12 districts of country.



THANK YOU !